



OFFICE OF THE PRINCIPAL
GOVERNMENT POLYTECHNIC JAMMU

Opposite Kala Kendra, Bikram Chowk, Jammu (J&K)-180004

Website:- www.govtpolytechnicjammu.edu.in

email:- govtpolyjammu@gmail.com

ER. ARUN BANGOTRA
PRINCIPAL

SHORT TERM TENDER NOTICE

NIT No:- 12 of 2018

Dated:- 15.10.2018

For and on the behalf of the Governor of Jammu and Kashmir State, sealed tenders affixed with Rs.5/- (*Five rupees only*) revenue stamps are invited from Registered Firms/ Dealers on the letter head of the firm for supply of material as per specification details mentioned below and as per terms and conditions mentioned in tender document by or before **23.10.2018** upto **04:00 PM** and the tender will be open on **24.10.2018 at 11:30 AM** in presence of the committee members and the tenderers/ firms who may like to be present on the occasion. The Detailed Tender document with specification can be purchased from the office of the undersigned against Demand Draft/ Cash of Rs.100/- (*One hundred rupees only*) in favour of **Principal, Govt. Polytechnic, Bikram Chowk, Jammu** and can also be downloaded from the official website www.govtpolytechnicjammu.edu.in of this institution by depositing Rs.100/- (*Rs. One hundred only*) in the office.

S.No	Name of item with specifications	Approx. quantity reuired	Rate quoted inclusive of all taxes
1.	Dustbin Open Top on both sides of 100 Ltr. & 80 Ltr.	10 Nos.	
2.	Dustbin (Small/Regular size) 30 Ltr. Capacity (Nilkamal/Star/Cello)	10 Nos.	
3.	Notice Board (Velvet Touch) Size: 6' x 3'	10 Nos.	
4.	Notice Board (Velvet Touch) Size: 3' x 2'	10 Nos.	

S.No	Name of item with specifications	Approx. quantity reuired	Rate quoted per sq.foot (inclusive of all taxes)
1.	Flex without Frame (Star quality)	200 sq.ft	
2.	Flex Board with Frame (Star quality)	300 sq.ft	
3.	Glow Sign Board (Star quality)	300 sq.ft	
4.	Name Plates (Sigle side printing)	20 sq.ft.	
5.	Name Plates (Both sides printing with hanging rod & accesories)	30 sq.ft.	

Terms and conditions:-

1. Rates should be quoted strictly inclusive of all Taxes, fixation charges etc. The rates quoted should be **F.O.R. Govt. Polytechnic, Bikram Chowk Jammu.**
2. Each offer/ Tender shall be accompanied with Call Deposit Receipt (CDR/FDR) of Rs. 1,000/- (*One thousand rupees only*) from any scheduled Bank pledged to Principal Govt. Polytechnic, Bikram Chowk, Jammu.
3. The rates should be quoted clearly both in words & figures, without any cutting/ correction/ erasing/ over-writing. No such rates wherein any cutting/ erasing/ over-writing is/ are found will be considered for comparison.
4. The undersigned reserves the right to accept or reject any tender or part thereof without assigning any reason.

No: GPJ/F-34/2538-40

Dated: 15.10.2018

(Er. Arun Bangotra) 15/10/18

Principal

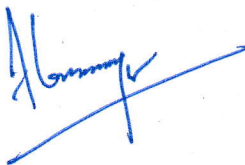
Govt. Polytechnic Jammu

Copy to:


1. The Director, Technical Education, J&K, Jammu/Srinagar for kind information.
2. The Joint Director, Information Department Jammu with the request to kindly get the notice widely publicized in at least three leading Local English and Hindi Newspapers preferably in Daily Excelsior and State Times etc.
3. Committee Members for information. This is as per your requirement.

TERMS AND CONDITIONS:-

1. Tender must be enclosed in a properly sealed envelope and addressed to the Principal, Government Polytechnic, Bikram Chowk, Jammu.
2. The rate should be quoted F.O.R Govt. Polytechnic, Bikram Chowk Jammu inclusive of all taxes / All charges/ Freights, Insurance, forwarding and incidental charges, if any wherever applicable.
3. Each tender must be accompanied with a CDR/FDR as indicated in the abbreviated tender notice, pledged in favour of the Principal, Government Polytechnic, Jammu without which the tender will not be entertained /accepted **Cheque/ Demand Draft instead of CDR will be rejected** straight away without any notice. The Tenderers who may download the tender documents from the website should submit the postal order or Demand draft or in cash as cost of each tender document along with the tender failing which the tender will be rejected.
4. The successful tenderer shall have to make the supplies and installation of the ordered quality, specification, make, mark, size etc. within 10 days from the date of the supply order. The payment shall be made only after the receipt, successful installation and verification of items by the committee. Goods other than the approved quality and specification will not be accepted.
5. Tenderers should quote the rates without any erasing, overwriting, cutting etc. Mutilated tenders shall not be accepted/ entertained.
6. The rates should be quoted only on the tendered items on the prescribed tender document obtained from the office/downloaded from website. The rates quoted on other than the tender document will not be accepted and the tender will be rejected.
7. Tenders received after the prescribed date and time will not be entertained. Any tender received after the date though posted in time but delayed during transit due to postal delay or otherwise will not be entertained and shall be returned to the addressee. However, in case the last date happens to be Strike or holiday then the next working day will be treated as last date for receipt of these tenders.
8. The tenders should be accompanied with relevant literature wherever required. The make and model should be mentioned with the items for which the rates have been quoted.
9. In case the successful tenderers fails to supply the goods of the prescribed specifications, make, mark, quality etc. within the stipulated time period, the CDR of such firm/tenderer will be forfeited in favour of the Government and the department shall be at liberty to arrange the supplies through re-tender or otherwise.



10. In case any dispute/doubt/deference/question arise between the tenderer and the department regarding interpretation of any of the terms and conditions or any other matter relating to the purchase, the same shall be referred to the Director Technical Education (J&K Govt.) or any other officer nominated by him in this behalf for arbitration, whose decision in the matter shall be final, conclusive and binding upon the parties.
11. The rates shall remain valid upto one year from the date of issue of order.
12. The intending tenderers should clearly mention his CST/GST No/TIN No, Income Tax No., PAN No. on the tender.
13. Conditional tenders will not be entertained.
14. The tenderer should clearly mention warranty/guarantee period of the product.
15. The tenderer shall have to provide training to the identified officials of the department to operate the equipment at the place of installation wherever necessary.
16. In case of specification, the committee shall have the right to take decision in consultation with experts at the time of the finalization of rates.
17. The tender must be complete in all respects. All the terms & conditions of tender including technical specifications should be carefully studied for the sake of complete and comprehensive offer.
18. The tenders will be opened in presence of the tenderers who may like to be present on the day of opening, which will be notified separately.
19. The Principal, Govt. Polytechnic, Jammu reserves the right to accept or reject any tender or all the tenders or part thereof without assigning any reason thereof.


(Er. Arun Bangotra)
Principal
Govt. Polytechnic, Jammu

